



2018 Brisbane Chamber of Commerce Scholarship Recognition Program Application Packet

Dear Student,

Scholarship season is here and the Brisbane Chamber of Commerce encourages you to fill out this application packet to be considered for a *2018 Brisbane Chamber of Commerce Scholarship Recognition Award* grant.

Eligibility Requirements for students to be considered for a Brisbane Chamber of Commerce Scholarship Recognition Award:

- Each applicant must be a senior in an accredited high school with a minimum Grade Point Average (GPA) of 3.2 at the time that the application is submitted.
- Each applicant must fall into one of the following categories:
 - A resident of the City of Brisbane,or
 - The dependent of an employee of a company or government agency that is a member in good standing of the Brisbane Chamber of Commerce

The Brisbane Chamber of Commerce Scholarship Committee matches award criteria to the information that you will provide in this application packet. In evaluating and selecting students that will be awarded grants, the committee will consider the following areas:

- Scholastic Record
- Participation in Extracurricular Activities
- Financial Need
- Letters of Recommendation
- Acceptance into an accredited institution

Your completed application packet is due to us by Monday, April 16, 2018 by 5:00 p.m. at the Brisbane Chamber of Commerce office located at 50 Park Place (Brisbane City Hall), Second Floor. Only applications that are fully completed will be reviewed. All applications can be typed or filled out with black or blue ink. (No pencils). DO NOT staple packets, use a paperclip to attach materials together.



2018 Brisbane Chamber of Commerce

Scholarship Recognition Program Application and Selection Procedure

1. **Obtain application** from the Brisbane Chamber of Commerce website on the internet (www.brisbanechamber.com) or by picking one up at the Chamber office any Monday through Thursday. Complete the application and forward to:

Attn: Scholarship Recognition Selection Committee
Brisbane Chamber of Commerce
50 Park Place
Brisbane, CA 94005

2. **Attach or have school forward a copy of your transcript** to the address as listed above.
3. **Interviews** will be conducted in person for all finalists.
4. **Copies** of the materials you submit will be made and distributed to the members of the Scholarship Recognition Selection Committee for review. Finalists will be contacted and scheduled for an interview.

Selection and Notification

1. **The Selection Committee** will make their decisions after the completion of interviews. Applicants will be notified as early as possible after the process has been concluded, but in no case later than May 12, 2018.
2. **Presentation of awards** will be made at the Annual Chamber Awards Recognition Reception to be held in late May.
3. **Actual payment of the award** will be made once proof of enrollment is submitted.

**2018 Brisbane Chamber of Commerce
Application Packet**

Name of Student _____

Date of Birth _____

Birthplace _____

Home Street Address _____

City _____ State _____ Zip Code _____

Phone Number: (____) ____ - _____

Current and Prior School Information

Name of High School _____ Principal _____

Cumulative GPA in High School _____ Rank in Class _____

College Entrance Exam Scores:

SAT--Verbal _____ SAT--Math _____ SAT II Subjects and Scores _____

ACT tests _____

List names of any colleges you have made application to and your probable major / course of study. Please list in order of preference, with first choice being at the top. Also indicate if you have been accepted or have not yet heard. Also list any scholarship offered to you by schools which accepted you.

<u>Name of School</u>	<u>Location</u>	<u>Course of Study / Major Accepted?</u>
<u>Scholarship offered \$</u>		

<u>Name of School</u>	<u>Location</u>	<u>Course of Study / Major Accepted?</u>
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<u>Name of School</u>	<u>Location</u>	<u>Course of Study / Major Accepted?</u>
<u>Scholarship Offered ?</u>		

Professional Plans or
Goals _____

Please attach your most recent transcript or have one sent directly by the school to:

Attn: Scholarship Recognition Selection Committee,
Brisbane Chamber of Commerce • 50 Park Place, 2nd Floor • Brisbane, CA 94005

Note: Transcript should cover at least your last 3 academic years.

**If you have attended more than one school,
you need to provide transcripts from more than one institution.**

Activities: Instructions: In order of their importance to you, please list your major extracurricular pursuits (personal, school, religious, athletic, community, etc.) and the dates of your involvement.

<i>Extra Curricular Activity</i>	<i>School or Organization</i>	<i>Dates of Service</i>

Awards and Honors Received: Please list the name or type of award or honor (academic, work related and/or extracurricular), and the year in which it was received.

<i>Honors, Scholarships, Awards and Achievements</i>	<i>Dates</i>

Employment Experience: Instructions: Please list your employment experiences starting with the most recent or current employment. Please use the format below, but feel free to attach additional sheets if necessary.

<i>Employer</i>	<i>Job Title or Position Held</i>	<i>Type of Work</i>	<i>Dates</i>

References

Send references to: Attn: Scholarship Recognition Selection Committee, Brisbane Chamber of Commerce, 50 Park Place, 2nd Floor, Brisbane, CA 94005
Persons being asked to write recommendations on your behalf:

<i>Name</i>	<i>Occupation or Relationship to You</i>	<i>Telephone Number**</i>

**** Scholarship Committee may call to discuss applicant**

Deadline for Receipt of Written Recommendations Is April 18, 2018

Financial Data

List estimated educational expenses for a full academic year: **Please indicate which school you are using for the listing of costs.**

\$ _____ Tuition for _____
 \$ _____ Room & Board
 \$ _____ Books and Supplies
 \$ _____ Miscellaneous School Fees
 \$ _____ Transportation Expenses
 \$ _____ Other Expense

\$ _____ *Total Estimated Expenses*

List your sources of financial support which will enable you to pay the above expenses:

\$ _____ Parents
 \$ _____ Insurance
 \$ _____ Student Loans
 \$ _____ Work
 \$ _____ Grants or Other Financial Aid
 \$ _____ Scholarships*
 \$ _____ Your Personal Savings
 \$ _____ Other Financial Sources

\$ _____ *Total Estimated Resources*

\$ _____ *Excess of expenses over Resources.*

****If you have been accepted by any of your choices, please indicate the level of support that the school has offered you.***

Please make a statement regarding your financial situation. If there are special circumstances in your family which cause a financial hardship, please describe. Any specific family financial information you provide will be kept confidential and only viewed by members of the Scholar Selection Committee and staff. Use additional sheets, if required.

2018 Brisbane Chamber of Commerce Essay Question

Essay — Please write an essay regarding what you have done in your high school years which would favorably influence the Admission Department at the University of your choice to select you over other applicants. Please limit your essay to not more than 300 words.

CERTIFICATION

I agree that, should I be selected to receive an award from the Chamber of Commerce, I will attempt to be present to receive it at the Annual Brisbane Chamber of Commerce Awards Reception or I will ensure that my authorized representative is present to accept it on my behalf.

Additionally, should I be selected to receive a cash award from the Chamber, I will provide a letter informing the Scholarship Recognition Selection Committee of my status in school.

Further, I declare that my essay is my own work, and that all information in my application is, to the best of my knowledge, true and correct.

Applicant Signature: _____ Date: _____